

AGENDA
The First Meeting of the Month of May
of the Board of Education of Township High School District 214
will be held on Thursday, May 13, 2021
in Room D100/101 of the Forest View Educational Center
2121 S. Goebbert Road, Arlington Heights, IL
at 7:00 p.m.

The Board of Education meeting will be conducted in person in Room D100/101 with a maximum of 50 people allowed in that meeting area. Any additional attendees will be accommodated in other meeting spaces in the Forest View Educational Center with audio feed from the meeting room.

- I. CALL TO ORDER
President Dussling
- II. ROLL CALL
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
Regular Meeting of April 29, 2021 of the 2020-21 Board of Education
Organization Meeting of April 29, 2021 of the 2021-22 Board of Education
Regular Meeting of April 29, 2021 of the 2021-22 Board of Education
Closed Session Meeting of April 29, 2021
- V. PUBLIC COMMENTS
- VI. SUPERINTENDENT'S REPORT
Richard Calisch Arts Unlimited Award
Dr. Stephen Berry Award of Excellence
Redefining Ready! Scholarship
Freedom of Information Act Report
NSSEO Update
Student Services Update
- VII. BOARD MEMBER UPDATES
- VIII. CONSENT CALENDAR
2021-079 Accounts Payable
2021-080 Personnel Transaction Report
2021-081 Destruction of Closed Minutes Audio Recordings
2021-082 District Science Supplies - Bid
2021-083 District Photography Supplies - Bid
2021-084 Health & Trainer Supplies - Bid
2021-085 Polar Heart Sensor Straps 2021-22 - Bid
2021-086 PHS and WHS – Fieldhouse Paint – Bid
2021-087 Food and Nutrition Services Employee Salary Schedule 2021-2022
2021-088 Asphalt and Concrete Maintenance – JHHS, PHS, WHS Bid - Rescind
& Re-award

2021-089 IHSA Membership Renewal and Application for Cooperative Team Sponsorship (BGHS/WHS JV Lacrosse)

IX. ACTION ITEM (The public may comment on each item after Board discussion.)
2021-090 NSSEO Budget 2021-22

X. CLOSED SESSION

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

XI. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

XII. ADJOURNMENT

MINUTES

The Minutes of the Second Regular Meeting
of the Month of April of the 2020-21 Board of Education
Township High School District 214 held on April 29, 2021
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:01 p.m.

President Petro called the meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; G. Sisson, principal, JHHS; G. Minter, principal, PHS; E. Hart, principal, RMHS; J. Cook, principal, WHS; K. Rogers, principal, specialized schools; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; T. Schlorff, director of instructional technology and technology services; C. Uhle, director of administrative services; J. Aponte, assistant principal, Newcomer Center; K. Kendrick, associate principal, PHS; M. Schaetzlein, associate principal, BGHS; E. Holmes, assistant director of community engagement and outreach; M. McCullough, assistant director of operations; R. Gomez, learning technology supervisor; G. Badal, community engagement and outreach office and program manager; R. Knoepfle, executive assistant to the school board and superintendent; N. Patton, judge, Cook County Circuit Court; parents; and citizens.

1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve the minutes of the Regular Meeting of April 8, 2021 and the Closed Session of April 8, 2021.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

3. SUPERINTENDENT'S REPORT

The following individuals were recognized as the 2020-21 Distinguished Service Award recipients for their support and volunteerism in the district's schools and programs:

Robbie Schreiber
Kathy Cole
Bill Marston
Heidi Sprague
William Terpins
Dr. Natalia Nieves
Yeulanda Degala and Rachael Hooker
Josh Kinnee

District 214 Community Education
Buffalo Grove H.S.
Elk Grove H.S.
John Hersey H.S.
Prospect H.S.
Rolling Meadows H.S.
Specialized Schools
Wheeling H.S.

D. Petro thanked the Distinguished Service Award recipients, noting that it's the people who make District 214 an exceptional school district, and although the District is only honoring these individuals with a small token, we continue to thank them and all the others who collaborate and work together to sustain District 214 and its work.

4. BOARD RECOGNITION

D. Petro recognized the 10 years of service T. Younger has given to the other Board members, students, staff and community of District 214 as a Board member, including serving as vice president and president during his tenure. D. Petro presented him with a plaque in recognition of all he has done through the years for Community Education, the Community Education Foundation and the District.

T. Younger noted that it has been spectacular to have been associated with the District's administration, staff and students and he received more satisfaction serving than he gave in service. He noted the accomplishments of the Board over the 10 years.

5. PUBLIC COMMENTS

L. Dammann, an Arlington Heights parent, addressed the Board regarding student well-being and live-streaming meetings.

L. Bauer, a RMHS parent, addressed the Board regarding seminar at RMHS and Board transparency.

M. Bauer, a RMHS parent, addressed the Board regarding Board transparency, election funding, and live-streaming of meetings.

K. Keil, a PHS parent, addressed the Board regarding contact tracing and metrics used during the pandemic.

J. Vesley, a RMHS parent, addressed the Board regarding live-streaming meetings and the past survey regarding RMHS seminar.

R. Menninga, an Arlington Heights resident, addressed the Board regarding live-streaming, and House Bill 2789.

M. Zablocka, a BGHS parent, addressed the Board regarding the grading policy and mandatory attendance for the return to school.

J. Derengowski, a PHS parent, addressed the Board regarding live-streaming, House Bill 2789 (now Senate Bill 0309), and the vaccination of students on District property.

6. ADJOURN SINE DIE

It was moved by Dussling and seconded by Kreutzer to adjourn sine die. The motion carried.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The meeting adjourned sine die at 7:58 p.m.

F. Daniel Petro, president

William J. Dussling, vice president

ORGANIZATIONAL MEETING
The Minutes of the Organizational Meeting
of the 2021-22 Board of Education of
Township High School District 214 held on April 29, 2021
at 7:58 p.m.

President Petro called the meeting to order at 7:58 p.m. and R. Knoepfle called the roll. The following members answered present:

Bill Dussling	Vice President
Alva Kreutzer	Member
Mark Hineman	Member
Mildred Palmer	Member
Dan Petro	President
Lenny Walker	Member

Absent at roll call:
None

1. ACCEPTANCE OF CANVASS ELECTION RESULTS

D. Schuler reported that the results provided by the Cook County Clerk's Election Department state that of the 23,142 valid ballots that were cast for the four four-year terms, the results were as follows:

Andrea Rauch	12,785
Mildred Palmer	12,556
Mark Hineman	11,602
Leonard Walker	11,078
Elizabeth Bauer	8,544
Jacqueline Ryan	7,737
Tony Rosselli	6,015
Richard Menninga	5,139

D. Schuler stated that, based on the canvass results, Andrea Rauch, Mildred Palmer, Mark Hineman, and Leonard Walker were duly elected to four-year terms, and the administration recommends the Board accept the results of the canvass.

It was moved by Kreutzer and seconded by Dussling that the Board of Education accept the results of the canvass of the Cook County Clerk's Election Department.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Petro, Walker
Nays: None

2. OATH OF OFFICE

The Honorable Nicole Patton, Judge of the Circuit Court Cook County, Illinois, administered the oath of office to Mark Hineman, Mildred Palmer, Andrea Rauch and Leonard Walker, and certified they were duly sworn in.

3. ELECTION OF TEMPORARY CHAIR

It was moved by Hineman that Walker serve as temporary chairperson to supervise the election of president. With no other nominations, it was declared the Walker would serve as temporary chair.

4. ELECTION OF BOARD PRESIDENT

It was moved by Petro that Dussling be nominated for president of the Board of Education for a one-year term.

There being no other nominations, Walker declared the nominations closed.

Upon roll call, Walker declared that Dussling was the duly elected president.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Petro, Rauch, Walker

Nays: None

5. ELECTION OF BOARD VICE-PRESIDENT

It was moved by Rauch that Palmer be nominated for vice president of the Board of Education for a one-year term.

There being no other nominations, Dussling declared the nominations closed.

Upon roll call, Dussling declared that Palmer was the duly elected vice president of the Board of Education for a one-year term.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling

Nays: None

6. ELECTION OF BOARD SECRETARY

It was moved by Kreutzer that Cathy Johnson be nominated for secretary of the Board of Education until June 30, 2022.

There being no other nominations, Dussling declared the nominations closed.

Upon roll call, Dussling declared that Cathy Johnson was the duly elected secretary of the Board of Education until June 30, 2022.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling

Nays: None

7. ADJOURNMENT

It was moved by Hineman and seconded by Kreutzer that the meeting adjourn sine die.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling
Nays: None

The meeting adjourned sine die at 8:20 p.m.

William J. Dussling, president

Mildred Palmer, vice president

MINUTES

The Minutes of the First Regular Meeting
of the Month of April of the 2021-22 Board of Education of
Township High School District 214 held on April 29, 2021
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 8:26 p.m.

President Dussling called the meeting to order at 8:26 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Vice President
Dan Petro	Member
Andrea Rauch	Member
Leonard Walker	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; G. Sisson, principal, JHHS; G. Minter, principal, PHS; E. Hart, principal, RMHS; J. Cook, principal, WHS; K. Rogers, principal, specialized schools; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; T. Schlorff, director of instructional technology and technology services; C. Uhle, director of administrative services; E. Holmes, assistant director of community engagement and outreach; M. McCullough, assistant director of operations; R. Gomez, learning technology supervisor; R. Knoepfle, executive assistant to the school board and superintendent; parents and citizens.

1. PLEDGE OF ALLEGIANCE

President Dussling led the Board and audience in the Pledge of Allegiance.

2. OATH OF CONDUCT

President Dussling led the Board in reciting the Oath of Conduct.

3. PUBLIC COMMENTS

There were no public comments.

4. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- L. Beeze requested personnel information.

- Tanner/k12transportationresearch.com requested transportation information.

D. Schuler noted that included in the Board Packet this week was a quarterly update of the Food and Nutrition Department. The District continues to serve students and the entire community through weekly Wednesday afternoon distribution of meals. To date, the District 214 has served over 1 million meals to students and families in the community, while offering a free grab and go meal to students in attendance on a daily basis. D. Schuler expressed his gratitude to the Food and Nutrition Services staff for their dedication, hard work, and over-the-top customer service during the weekly distribution of meals.

D. Schuler congratulated K. McNally, a Rolling Meadows High School teacher, who was awarded the Northwest Suburban Bar Association Golden Apple Award for Excellence for all of her work with and contributions to the mock trial event for students.

D. Schuler, in his quarterly financial update, reported that the District remains in very solid shape. The Illinois State Board of Education awarded D214 a perfect 4.0 Financial Profile Designation based on the annual financial reporting data.

Additionally, D. Schuler reported that the administration will be bringing forward at an upcoming Board Meeting the learning loss plan for the next several years. The District will be providing an opportunity for the community to review the plan and provide insight and perspectives. As part of recently passed federal legislation, Dr. L. Lopez has been working to develop a plan to address the needs of students and their families.

D. Schuler noted that the District has the authority to partner with the State and Cook County to bring health care to its students. Students are not compelled to make use of the vaccinations being offered onsite, but they will be available.

5. BOARD MEMBER UPDATES

M. Hineman reported that he has enjoyed attending various sporting events over the last two weeks, experiencing something more normal.

D. Petro thanked D. Schuler and the Board for his term as president, praising the staff for all that they have done and the Board for all of their time and talents.

M. Palmer welcomed A. Rauch to the Board and acknowledged and thanked T. Younger for his service to the District and the Education Foundation. She noted that through the generosity of numerous donors, the District 214 Education Foundation has awarded more than \$40,000 in scholarship to graduating seniors this year. The awards included funding for females pursuing law and STEM careers; students entering the trades; students who have excelled in athletics and academics; students who have shown grit and determination throughout high school; and the popular Redefining Ready! Scholarship, which asked students to create a video telling the world how they are college, career and life ready beyond a single standardized test score. The winning videos for that scholarship will be compiled on the Foundation's website.

M. Palmer also reported that after much anticipation, the inaugural season of lacrosse has begun for both boys and girls teams in District 214.

L. Walker highlighted the work and dedication D. Petro provided as president of the Board of Education for the last two years. He thanked A. Rauch for running for the Board and welcomed her. L. Walker thanked B. Dussling and M. Palmer for agreeing to serve as officers for the coming year.

L Walker reported that the NSSEO board will also be undergoing its reorganization next week as three of their members will be leaving. He thanked the Board for the opportunity to again serve on the NSSEO board.

A. Rauch reported she is honored and humbled by the opportunity to serve the communities on the Board of Education. She will work to serve the community, the students and the staff.

A. Rauch reported that the Chicagoland Festival continued this year thanks to S. Casagrande and other staff members. She had the opportunity to personally chaperone some of the students. She also highlighted District 214's annual Robot Rumble that was conducted this year in Prospect High School's parking lot. Students applied engineering and design skills to build robots on wheels and then crashed into each other in a demolition derby. The Multimedia Communications students from across the District also were at the rumble to livestream and do a play-by-play call of the event. She thanked everyone for thinking outside the box.

B. Dussling noted that he has known D. Petro for over 25 years, both when he served on the District 25 board of education, as well as in District 214. B. Dussling noted that D. Petro has always sought ways to make student education more relevant, he served as the primary spokesperson for the Board during the COVID pandemic providing a consistent and logical response, and he provided great leadership to the Board. B. Dussling thanked D. Petro for his service to the Board and community.

6. APPROVE CONSENT CALENDAR 2021-065 through 2021-074

Items 2021-065 through 2021-074 appearing on the Consent Calendar were presented for the Board's consideration.

A. Kreutzer requested that item 2021-74 be considered separately.

It was moved by Kreutzer and seconded by Petro that the Board of Education approve Items 2021-065 through 2021-073 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling,

Nayes: None

A. Approve Accounts Payable 2021-065

Actual April 15, 2021 listing:	
Educational Fund Listing	\$928,000.23
Operations and Maintenance	263,511.37
Transportation Fund	280,235.38
Capital Projects	13,364.44
TOTAL	<u>\$1,485,111.42</u>

Checks Dated: April 15, 2021

Check Numbers: 742934 through 743257

B. Personnel Transaction Report 2021-066

Approved Personnel Transaction Report attached to these minutes.

C. Establish Time, Date and Place of Regular Meetings 2021-067

Established the following meeting dates to be held at 7:00 p.m. in the Board Room at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, for the period July, 2021 through June, 2022, unless noted below. The October 21, 2021 and March 3, 2022 Workshops will begin at 6:30 p.m. at the location indicated below.

2021

July 15
 August 4 *at 7:30 a.m.*
 August 12
 September 9
 September 23
 October 7
 October 21 Workshop (EGHS*)
 November 11
 December 9

2022

January 20
 February 10
 March 3 Workshop (JHHS**)
 March 17
 April 7
 April 21
 May 12
 May 26
 June 9

*Elk Grove High School

**John Hersey High School

D. District Athletic Training Services 2021-068

Accepted the three-year proposal from Athletico in the amount of \$898,560 with additional services charged at a rate of \$25 per hour for the purchase of Athletic Training Services for the 2021-22, 2022-23, and 2023-24 school years.

<u>Vendor</u>	<u>3-Year Contract</u>	<u>Hourly Rate</u>
Athletico (Westmont, IL)	\$898,560	\$25
Rush Physical Therapy (Chicago, IL)	\$896,697	\$28
ATI Physical Therapy (Bolingbrook, IL)	\$1,120,000	\$30

E. Asphalt and Concrete Maintenance for JHHS, PHS and WHS-- Bid 2021-069

Accepted the bid from Chicagoland Paving Contractors, Inc, in the amount of \$2,703,000.00 for pavement and concrete work at JHHS, PHS, WHS, including alternate 1 and 2.

<u>Vendor</u>	<u>Bid</u>
Arrow Construction Co. (Elk Grove, IL)	\$2,773,450.00
Chicagoland Paving Contractors, Inc. (Lake Zurich, IL)	\$2,703,000.00
Maneval Construction Co. (Ingleside, IL)*	\$2,367,855.00
Orange Crush, LLC (Hillside, IL)	\$3,141,285.75

Schroeder Asphalt Services, Inc. (Huntley, IL)	\$2,744,399.95
Troch-McNeil Paving Co. (Elk Grove, IL)*	\$2,452,295.00

*did not meet bid specification

F. Asphalt and Concrete Rejuvenator BGHS, EGHS and FVEC - Bid 2021-070

Accepted the bid from Corrective Asphalt Materials, LLC in the amount of \$108,147.00 for rejuvenator application at three locations.

<u>Vendor</u>	<u>Bid</u>
Austin Tyler Construction, Inc. (Elwood, IL)*	\$104,880.00
Corrective Asphalt Materials, LLC (South Roxana, IL)	\$108,147.00
Denler Inc. (Joliet, IL)*	\$87,424.45

*did not meet bid specifications

G. FVEC Parking Lot and Garage Pavement – Bid 2021-071

Accepted the bid from Schroeder Asphalt Services in the amount of \$439,803.27 for the FVEC Parking Lot and Garage Pavement.

<u>Vendor</u>	<u>Bid</u>
Abbey paving and Sealcoating Co. (Aurora, IL)	\$487,755.00
Accu-Paving Co. (Broadview, IL)	\$444,350.00
A Lamp Concrete Contractors, Inc. (Schaumburg, IL)	\$550,752.00
Arrow Construction Co. (Elk Grove, IL)	\$481,800.00
Chicagoland Paving Contractors, Inc. (Lake Zurich, IL)	\$460,000.00
Maneval Construction Co. (Ingleside, IL)	\$459,928.00
Schroeder Asphalt Services, Inc. (Huntley, IL)	\$439,803.27

H. PHS Curtain Wall Asbestos Abatement- Bid 2021-072

Accepted the bid from Midway Contracting Group, LLC, in the amount of \$65,000 for asbestos abatement at PHS.

<u>Vendor</u>	<u>Bid</u>
Colfax Corp. (Chicago, IL)	\$80,800
EHC Industries (Wauconda, IL)	\$96,300
HEPA, Inc. (Chicago, IL)	\$111,810
Kinsale Contracting Group (Westmont, IL)	\$100,948
M&O Environmental Co. (Homewood, IL)	\$97,000
Midway Contracting Group, LLC (Tinley Park, IL)	\$65,000
Valor Technologies, Inc. (Bolingbrook, IL)	\$74,635

I. RMHS – Asbestos Abatement – Bid 2021-073

Accepted the bid from Valor Technologies, Inc. in the amount of \$140,270 for asbestos abatement at RMHS.

<u>Vendor</u>	<u>Bid</u>
Colfax Corp. (Chicago, IL)	\$219,000.00
EHC Industries (Wauconda, IL)	\$155,600.00
Kinsale Contracting Group (Westmont, IL)	\$169,927.20
M&O Environmental Co. (Homewood, IL)	\$158,700.00
Midway Contracting Group, LLC (Tinley Park, IL)	\$141,500.00
Valor Technologies, Inc. (Bolingbrook, IL)	\$140,270.00

7. PROSPECT HEIGHTS TAX INCREMENTAL FINANCING (TIF) 2021-074
INTERGOVERNMENTAL AGREEMENT

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve Item 2021-074 appearing on the Consent Calendar as presented.

A. Kreutzer requested that this item be considered separately to ask C. Johnson about the TIF area and how bighted the area was to meet the criteria for a TIF.

C. Johnson noted that the area included some old park land and a single property owner who had not maintained the property. The combined area met 5 of the 13 TIF criteria. With one TIF coming off the tax rolls, this will maintain the current number of TIFS in the district at 17.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Approved the Intergovernmental Agreement between the City of Prospect Heights, Prospect Heights School District 23 and Township High School District 214 regarding the Prospect Pointe/Muir Park Tax Increment Financing District.

8. FINANCIAL SOFTWARE SYSTEM 2021-075

It was moved by Petro and seconded by Kreutzer that the Board of Education approve the purchase of the the new Infinite Visions Financial Software System.

D. Schuler indicated that there were no changes to the agenda item from the last meeting's discussion. He did provide some additional information that if the Board moved forward to approve, they would join another 146 districts in the State of Illinois using Infinite Visions, and over 1500 nationwide. The implementation of the system is done parallel with training. Until the staff is fully trained and comfortable with a module, the next module will not be introduced.

Discussion included:

- information about the evaluation process of competing companies, and pricing, all of which are based on a per student usage formula;
- why other business financial software systems were not considered versus school finance software systems;
- the current system and the new system will run parallel for a period of time to compare for accuracy and accountability

- the payroll module will be the first module to implement, as payroll is approximately 80% of the budget and the district would like to go live on January 1 with the start of a new tax year for individuals;
- training and implementation will be mapped out to set the schedules for the implementation process;
- the system is designed so that districts can add the modules needed by individual districts, and the more districts using a module, the more the financial software company will respond with updates and needed components or requirements, for example, as when the State requires new additional reporting.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling,
Nays: None

9. NSSEO BUDGET 2021-22 2021-076

D. Schuler noted that J. Hackett, superintendent for NSSEO, will be attending the next meeting to answer any questions regarding the budget and provide an annual update on NSSEO. M. Johnson, C. Johnson, M. Zipp and L. Walker served on the finance committee to build the budget.

M. Johnson outlined the differences in costs year-to-year, noting it is all dependent on the number of students serviced by NSSEO and the level of service required by students' IEPs. The budget includes estimated charges based on the expected enrollments, but students come and go each year and during the year, so the district is only billed for the actual services used. The district budgets are done conservatively for the start of the year, and as IEP meetings occur, the numbers are adjusted to more closely represent the expected level of services.

Discussion included:

- the fluctuation of the number of students year-to-year;
- current status regarding the legislation for a student to complete the full year of school when they turn 22 that has no additional State reimbursement to the districts to support those students;

There were no comments from the public.

10. NATIONAL SCHOOL BOARD ASSOCIATION (NSBA) MEMBERSHIP 2021-077

D. Schuler noted that the Illinois School Board Association (IASB) has over the last several years been considering its membership with the National School Board Association due to the decreasing emphasis on advocacy, the increasing costs, and the decreasing support for the state associations. He noted that the District has been an Affiliated National member of NSBA for many years. He asked A. Kreutzer to comment, as a director of IASB.

A. Kreutzer reported that there was a quarterly meeting of the IASB Board of Directors last weekend. The current IASB president and T. Bertrand, executive director of IASB, were not hopeful that things will change. Illinois contributes about 7% of the NSBA budget. T. Bertrand spoke with Anna Maria Chávez, NSBA executive director, last week and she noted that at the Delegate Assembly in August, they plan to

have more information for Illinois at that time. A. Kreutzer suggested that the Board wait until after the August Delegate Assembly to revisit membership as the dues are not past due until after October.

The Board agreed to table further discussion until after the October Delegate Assemble meeting.

There were no comments from the public.

11. CLOSED SESSION

It was moved by Walker and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12).

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling,
Nays: None

The Board convened in Closed Session at 9:09 p.m.

12. RECONVENE IN OPEN SESSION

It was moved by Hineman and seconded by Palmer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling,
Nays: None

The Board reconvened in Open Session at 9:32 p.m.

13. PERSONNEL TRANSACTION REPORT II

2021-078

It was moved by Rauch and seconded by Hineman that the Board of Education approve Personnel Transaction Report II, including the following appointments, effective July 1, 2021:

- Joyce Kim, Associate Principal, Prospect High School

- James Palmer, Comptroller, Forest View Educational Center
- Sabrina Langlois – Division Head English/ELL – John Hersey High School
- Anthony Bradburn – Director for Diversity, Equity, and Inclusion, Forest View Educational Center
- Anthony Chidichimo – Marketing and Multimedia Services Supervisor, Forest View Educational Center
- Michael Austin – Athletic Trainer Supervisor, Rolling Meadows High School
- Andree Smithson – Research and Evaluation Programmer/Analyst, Forest View Educational Center

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Petro, Rauch, Walker, Dussling,
Nays: None

14. ADJOURNMENT

It was moved by Palmer and seconded by Hineman to adjourn. The motion carried.

The meeting adjourned at 9:36 p.m.

William. J. Dussling, president

Mildred Palmer, vice president

CLASSIFIED PERSONNEL TRANSACTION REPORT

EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2020 - 2021**CHANGE**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
FELTZ, ALEX	Custodian II (CM)		
Remarks:	Grade II, CMS 20, Step 10	\$23.32	40
	Initial Location: JHHS		
	From: Custodian I - 3rd (JHHS)		
	Effective: May 17, 2021		

EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2020 - 2021**NEW**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
PHILLIPS-SAYRE, DESTYNEE	Custodian I - 3rd (CM)		
Remarks:	Grade I, CMS 13, Step 1	\$17.40	40
	Initial Location: EGHS		
	Effective: May 14, 2021		

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2020 - 2021**CHANGE**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
KELLY, MICHAEL	Campus Security (JHHS)		
Remarks:	Resignation		
	Effective: June 1, 2021		
LEWANDOWSKI, JAMES	Resource Assistant (EGHS)		
Remarks:	Resignation		
	Effective: June 1, 2021		

SCHMIDT, KATHERINE

Remarks: **Resource Assistant (EGHS)**
Resignation
Effective: June 1, 2021

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2021 - 2022
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CHANGE

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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LOZANO, SONNYA

Remarks:	Athletic Assistant (PHS)		
	Grade 3, Step 2	\$22.22	40
	From: 35 Hrs./Week		
	Effective: August 2, 2021		

MUHR, KELLY

Remarks:	Preschool Assistant (WHS)		
	Grade 4, Step 2	\$23.19	27.5
	From: Temporary and Grant-Funded		
	Effective: August 5, 2021		

ORELLANA, MARIA

Remarks:	Preschool Assistant (WHS)		
	Grade 4, Step 2	\$23.19	27.5
	From: Temporary and Grant-Funded		
	Effective: August 5, 2021		

RODRIGUEZ MARTINEZ , MARIA ISABEL

Remarks:	Instructional Assistant - ELL (BGHS)		
	Grade 4, Step 2	\$23.19	37.5
	From: Temporary and Grant-Funded		
	Effective: August 9, 2021		

VOLUNTARY RETIREMENT INCENTIVE EDUCATIONAL SUPPORT PERSONNEL 2021 - 2022

NEW

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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AMATI, JILL

Remarks:	Administrative Assistant II (PHS)		
	Intent to Participate		
	Effective: June 30, 2025		

CRESPO, DALILA

Remarks:

Instructional Assistant - ELL (SS)

Intent to Participate

Effective: Last day of contract, 2025

HEINOL, DENISE

Remarks:

Administrative Assistant II (EGHS)

Intent to Participate

Effective: June 30, 2025

ITEM NO: 2020-081
DATE: May 13, 2021
FILE: Meetings

Subject: Destruction of Closed Meeting Audio Recordings

BACKGROUND INFORMATION:

The Illinois Open Meetings Act (5 ILCS 120/2.06) requires that Boards of Education keep a verbatim record of their closed meetings in the form of an audio or video recording. After 18 months have passed since being made, the audio or video recording of a closed meeting may be destroyed, provided the Board approved: 1) its destruction; and, 2) minutes of the particular closed meeting.

ADMINISTRATIVE CONSIDERATION:

The Board of Education approved the following minutes of the closed meetings as indicated:

<u>Date of Meeting</u>	<u>Date of Approval</u>
October 3, 2019	October 17, 2019
October 17, 2019	November 14, 2019

RECOMMENDED ACTION:

That the Board of Education approve the destruction of closed session audio recordings for the following meetings:

October 3, 2019
October 17, 2019

ITEM: 2021-082
DATE: May 13, 2021
FILE: Budget

Subject: District Science Supplies - Bid

BACKGROUND INFORMATION:

In compliance with Illinois School Code, the district utilizes national bid pricing obtained by Omnia Partners for many science supplies. Since the Omnia Partners bid does not cover all needed supplies, the District issues an annual bid for additional supplies submitted by the science division heads.

The supplies ordered will be utilized by the following district classes: biology, physical science, chemistry, physics, and human physics. Determination of the low bidder is based upon projected quantities needed. Final quantities and amounts purchased may vary slightly. Each school will issue purchase orders within the confines of the annual supply budget for the division.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Additionally, bids were sent to eight vendors. Funds are budgeted in the 2021-22 science supply accounts for each school.

Each low bidder meeting specification is being recommended.

<u>Vendor</u>	<u>Recommended</u>
VWR International (Rochester, NY)	\$ 21,245.61
Fisher Scientific (Hanover Park, IL)	\$ 13,159.22
Flinn Scientific (Batavia, IL)	\$ 11,059.30
Carolina Biological (Burlington, NC)	\$ 9,496.27
Parco Scientific (Plymouth, MI)	\$ 1,430.35
Pasco Scientific (Roseville, CA)	\$ 1,140.06
Anatomy Warehouse (Evanston, IL)	\$ 1,043.05
Embi Tec (La Jolla, CA)	\$ 1,078.00
Edvotek (Washington, DC)	\$ 520.00
Bio Corporation (Alexandria, MN)	\$ 0.00
School Specialty (Greenville, WI)	<u>\$ 0.00</u>
	\$ 60,171.86

RECOMMENDED ACTION:

That the Board of Education accepts the bids totaling \$ 60,171.86 for the purchase of science department supplies for 2021-22 school year.

ITEM: 2021-083
DATE: May 13, 2021
FILE: Budget

Subject: District Photography Supplies - Bid

BACKGROUND INFORMATION:

On an annual basis, the district solicits bids for supplies used in the photography classes throughout the district. The bid contains numerous photography supply items, including film, developing paper, and photographic chemicals. Determination of the low bidder is based upon projected quantities needed. Final quantities may vary slightly.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Additionally, bids were sent to three vendors. Funds are available in the schools' 2021-22 supply budgets.

<u>Vendor</u>	<u>Recommended Award</u>
B & H Photo & Electronics (New York, NY)	\$ 16,869.12
Valley Litho Supply (Rice Lake, WI)	\$ 1,725.20
Central Camera Co. (Chicago, IL)	\$ 1,194.52
Taza Supplies (Willowbrook, IL)	\$ 0.00
W.B. Hunt Co. (Melrose, MA)	<u>\$ 0.00</u>
	\$ 19,788.84

Low bidder meeting specifications on each supply item is being recommended.

RECOMMENDED ACTION:

That the Board of Education accepts the bids totaling \$19,788.84 as shown under Recommended Award for the purchase of photography supplies for the 2021-22 school year.

ITEM: 2021-084
DATE: May 13, 2021
FILE: Budget

Subject: District Health & Athletic Trainer Supplies - Bid

BACKGROUND INFORMATION:

This bid covers the annual supply items used by school nurses and athletic trainers in each building. Examples of bid categories include pharmaceuticals, bandages, crutches, athletic tape, thermometers and miscellaneous first aid items. Determination of the low bidder is based upon projected quantities needed. Final quantities and amounts purchased may vary slightly

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Additionally, bids were sent to five vendors. Funds are available in the 2021-22 school supply budget.

<u>Vendor</u>	<u>Recommended Award</u>
Alert Services (San Marcos, TX)	\$ 15,085.11
Medco Sports Medicine (Amherst, NY)	\$ 11,257.30
BSN Sports (Dallas, TX)	\$ 0.00
School Specialty (Greenville, WI)	<u>\$ 0.00</u>
	\$ 26,342.41

The lowest responsible bidder meeting the specifications for each.

RECOMMENDED ACTION:

That the Board of Education accepts the bids totaling \$ 26,342.41 as shown under Recommended Award for the purchase of district health and athletic trainer supplies for the 2021-22 school year.

ITEM: 2021-085
DATE: May 13, 2021
FILE: Budget

Subject: **Polar Heart Sensor Straps - Bid**

BACKGROUND INFORMATION:

Each student is required to have a heart sensor strap for use during cardiovascular fitness training exercises. The straps must be compatible with Polar heart sensors and last for four (4) years. In order to provide a strap, free of charge, to each student new to the District during the 2021-22 school year, the physical education division heads have requested approximately 3,500 straps in various sizes. A small supply of extra straps were ordered and will be available for purchase by students in need of a second strap. Pricing is fixed for the entire year in case fill-in orders are required.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received following newspaper advertisement. Additionally, bids were sent to four vendors.

Funds are budgeted in the physical education accounts of each building.

<u>Vendor</u>	<u>Bid Amount</u>
U.S. Games (Dallas, TX)	\$54,868
*Gopher Sports (Owatonna, MN)	\$54,868
HRM USA, Inc (Warminster, PA)	\$75,680

*Vendor did not submit a certifications form as required by law, making the bid non-compliant.

RECOMMENDED ACTION:

That the Board of Education accept the bid from U.S. Games in the amount of \$54,868 for the purchase of Polar heart sensor straps for the 2021-22 school year.

ITEM: 2021-086
DATE: May 13, 2021
FILE: Capital Projects Program

Subject: PHS and WHS – Fieldhouse Paint Bid

BACKGROUND INFORMATION:

At the March 4, 2021 Board of Education workshop, an Operations Department Plan was outlined for work to be completed during the 2021-22 school year. Facility upgrades and maintenance of existing areas will be completed at the District 214 buildings.

The condition of the existing field house ceiling paint finish at Prospect High School and Wheeling High School are deteriorating and in need of maintenance. The two base bids include the removal of flaking paint from the decking and steel structure, cleaning of the entire ceiling throughout the field house and application of new paint.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Additionally bids were sent to six vendors. Funds are budgeted in the Operations and Maintenance Fund.

As read, bid results for **PHS** are as following:

<u>Vendor</u>	<u>Bid</u>
Absolute Home Improvements and Cleaning Services, Inc. (Highland Park, IL)	\$74,950
BP&T Construction (Palatine, IL)	\$18,100
Cosgrove Construction, Inc. (Joliet, IL)	\$36,000
Globe Line Construction Co. (Chicago, IL)	\$20,000
National Decorating Services (Oak Brook, IL)	\$91,500
Go Painters, Inc. (Maywood, IL)	\$30,000

As read, bid results for **WHS** are as following:

<u>Vendor</u>	<u>Bid</u>
Absolute Home Improvements and Cleaning Services, Inc. (Highland Park, IL)	\$53,125
BP&T Construction (Palatine, IL)	\$39,800
Cosgrove Construction, Inc. (Joliet, IL)	\$30,000
Globe Line Construction Co. (Chicago, IL)	\$30,500
National Decorating Services (Oak Brook, IL)	\$24,200
Go Painters, Inc. (Maywood, IL)	\$26,000

RECOMMENDED ACTION:

The Board of Education accept the bid from BP&T, Palatine, IL in the amount of \$18,100 for maintenance and paint of the ceiling at PHS field house.

The Board of Education accept the bid from National Decorating Service, Oak Brook, IL in the amount of \$24,200 for maintenance and paint of the ceiling at WHS field house.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-087
DATE: May 13, 2021
FILE: Food Services

Subject: Food and Nutrition Service Employee Salary Schedule 2021-2022

BACKGROUND INFORMATION:

The Food and Nutrition Service Salary Schedule underwent a salary and step realignment which was approved by the Board in 2012-13. The salaries of Food and Nutrition Service employees are paid with the revenues generated by the Food Service Program.

ADMINISTRATIVE CONSIDERATIONS:

In an effort to remain competitive and attract and retain quality staff, the administration recommends the attached Food Service Salary Schedule. Staff will receive an increase of \$1.00 to the base, hourly salary. There will be no step movement.

Through staff retirement and/or attrition, this will be an approximate \$16,650 or 1% increase in food service salary and benefits over the 2020-21 year. The smaller percentage increase is due in large part to the global pandemic which the department has been working under this past fiscal year.

RECOMMENDED ACTION:

The Board of Education approve the Food Service Salary Schedule as presented.

**TOWNSHIP HIGH SCHOOL DISTRICT 214
FOOD SERVICE SALARY SCHEDULE
2021-22**

	GRADE I	GRADE II	GRADE III	GRADE V
Step 1	\$14.23	\$14.60	\$17.93	\$19.85
Step 2	\$14.45	\$14.83	\$18.23	\$20.19
Step 3	\$14.69	\$15.07	\$18.55	\$20.54
Step 4	\$14.93	\$15.32	\$18.86	\$20.90
Step 5	\$15.17	\$15.57	\$19.19	\$21.26
Step 6	\$15.42	\$15.83	\$19.52	\$21.64
Step 7	\$15.67	\$16.09	\$19.85	\$22.02
Step 8	\$15.93	\$16.36	\$20.20	\$22.40
Step 9	\$16.19	\$16.63	\$20.55	\$22.80
Step 10	\$16.46	\$16.91	\$20.91	\$23.20
Step 11	\$16.74	\$17.19	\$21.27	\$23.62
Step 12	\$17.02	\$17.48	\$21.65	\$24.04
Step 13	\$17.31	\$17.78	\$22.03	\$24.46
Step 14	\$17.59	\$18.07	\$22.41	\$24.89

For the 2021-22 year, steps will remain at the 2020-21 level.

ITEM: 2021-088
DATE: May 13, 2021
FILE: Capital Projects

Subject: Asphalt & Concrete Maintenance - JHHS, PHS, WHS Bid – Rescind and Re-award

BACKGROUND INFORMATION:

On April 29, 2021, the Board of Education approved the bid for Asphalt and Concrete Maintenance work at JHHS, PHS, and WHS and awarded the contract to the low bidder, Chicagoland Paving Contractors, Inc. This bid award needs to be rescinded.

During the dissemination of bids post-award, additional information was discovered showing the low bidder to be Schroeder Asphalt Services, Inc.

The work is considered maintenance and MWRD permitting is not required. The base bid includes the removal and/or grinding of current asphalt systems. There are alternates to the base bid, which includes various sidewalk replacements at the buildings.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Additionally, bids were sent to ten vendors.

<u>Vendor</u>	<u>Bid</u>
Arrow Construction Co. (Elk Grove, IL)	\$2,773,450.00
Chicagoland Paving Contractors, Inc. (Lake Zurich, IL)	\$2,703,000.00
Maneval Construction Co. (Ingleside, IL)*	\$2,367,855.00
Orange Crush, LLC (Hillside, IL)	\$3,141,285.75
Schroeder Asphalt Services, Inc. (Huntley, IL)	\$2,664,399.95
Troch-McNeil Paving Co. (Elk Grove, IL)*	\$2,452,295.00

*did not meet bid specification

The base bid of \$2,592,474.95, \$3,675 for alternate 1, plus \$68,250 for alternate 2 is a total of \$2,664,399.95. The lowest responsible bidder meeting specifications is being recommended.

RECOMMENDED ACTION:

That the Board of Education rescind the bid from Chicagoland Paving Company that was approved by the Board of Education on April 29, 2021, and award the bid to the lowest, responsible bidder, Schroeder Asphalt Services, Inc. in the amount of \$2,644,399.95.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM NO: 2021-089

DATE: April 28, 2021

FILE: IHSA

Subject: IHSA Membership Renewal and Application for Cooperative Team Sponsorship (BGHS/WHS JV Lacrosse)

BACKGROUND INFORMATION

All District 214 schools belong to the Illinois High School Association. The IHSA Board of Directors requires the annual renewal of each school's IHSA membership. Membership in the IHSA is renewed by confirming that each school continues to be recognized by the Illinois State Board of Education and by certifying that the Board of Education has voted to adopt and abide by the Constitution, By-Laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Association for the 2021-22 school year.

Additionally, we have monitored program numbers as we begin the inaugural lacrosse seasons. The boys programs at Buffalo Grove high school and Wheeling high school have experienced lower numbers at the JV level.

ADMINISTRATIVE CONSIDERATION

It has been a long standing Board tradition that all district schools become members of the IHSA upon their opening and to continue such membership. A school must be a member of the IHSA to participate in sanctioned interschool competitive activities including sports, music, and speech competitions. The IHSA Board of Directors approved a recommendation from the IHSA Financial Ad Hoc Committee to implement an annual membership assessment over the course of the 2021-22, 2022-23, and 2023-24 school years. Known as the *IHSA Recovery Plan*, the graduated fee structure is based on a school's enrollment, which is generally a strong indicator of participation in IHSA sport and activity programs. Assessments for the 2021-22 school year will be collected through September 1, 2021. The graduated assessment structure is as follows:

Enrollment	2021-22	2022-23	2023-24
1-155	\$500	\$250	\$125
155.5-307	\$875	\$438	\$219
307.5-605	\$1,250	\$625	\$313
605.5-1379	\$1,625	\$813	\$407
1379.5+	\$2,000	\$1,000	\$500

The IHSA allows for a cooperative team to be formed according to Section 2.030 of the By-laws in the IHSA Handbook. The cooperative agreement will fall within the second year of a two-year cycle. This will allow Wheeling and Buffalo Grove to participate in game play for the remainder of the 2020-21 school year. The agreement will expire on June 30, 2021 and allow the Buffalo Grove and Wheeling lacrosse programs to build numbers to participate as an individual school for the 2021-22 school year.

RECOMMENDED ACTION

That the Board of Education (1) approve the renewal of membership in the Illinois High School Association for 2021-22 school year for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows, and Wheeling high schools; and (2) authorize the Board President to sign statements certifying such action to the Illinois High School Association. The district has budgeted the necessary funds to cover the fees for each building.

That the Board of Education approve the Application for Cooperative Team Sponsorship to allow the Buffalo Grove and Wheeling JV lacrosse teams to participate in game play for the remainder of the 2020-21 school year.



Application for Cooperative Team Sponsorship

For New Cooperative Teams Only

Deadlines for submission of applications:

Aug. 1=Fall sports/activities; Oct. 1=Winter sports/activities; Feb. 1=Spring sports/activities

A separate application MUST be completed and submitted for each boys' athletic team, each girls' athletic team, and each activity.

For criteria under which cooperative teams may be formed, refer to Section 2.030 of the By-laws and Section 26 of the Administrative Procedures, Guidelines and Policies Section in the IHSAA Handbook with Illustrations.

1. This application is for cooperative sponsorship of a team for the school terms of Wheeling and Buffalo Grove. (e.g. 2017-18 & 2018-19)
Boys' & Girls (Specify Gender of Team) Boys' & Girls Lacrosse (Sport/Activity) Mid-Suburban League (Cooperative Team Conference)

2. This application must include the following:
- letters from the presidents of ALL conferences of which each school in this cooperative are members for ANY sport/activity, certifying that this cooperative team has been approved by the conferences
 - a letter from the president of the conference of which this cooperative team will be a member during the co-op, certifying that this cooperative team has been approved for participation in the conference. If this cooperative team will not participate in a conference, attach letters approving the cooperative team from seven (7) schools on its upcoming schedule.
 - a signed copy of the intergovernmental agreement of this cooperative team, formally adopted by the boards of education of the participating schools for the school terms listed above, detailing your agreement in respect to insurance, coaching personnel and compensation, liability, facilities, equipment, etc. It must indicate that procedures are established for checking on student eligibility and complying with all IHSAA By-Laws. Local policies which will be implemented in respect to training rules, academic standards, etc., must be agreed upon. (Copy of the intergovernmental agreement must accompany each request.)

3. NAME OF SCHOOLS	CITY	ALL CONFERENCE AFFILIATIONS OF EACH SCHOOL IN COOPERATIVE	ENROLLMENT
<u>Wheeling High School</u>	<u>Wheeling</u>	<u>Mid-Suburban League</u>	<u>1,700</u>
<u>Buffalo Grove High School</u>	<u>Buffalo Grove</u>	<u>Mid-Suburban League</u>	<u>1,900</u>

4. The following rationale underlies our desire for cooperative team sponsorship:
Wheeling currently has 5 boys and 3 girls on their teams. This is not enough players to have a competition. Wheeling is looking to combine with Buffalo Grove so that they can compete in athletic contests.

5. The number of students participating in this sport/activity at each cooperating school, and the number expected to participate in this sport/activity under the cooperative agreement is:

SCHOOL	NO. OF STUDENTS WHO PARTICIPATED IN PREVIOUS YEAR	NO. OF STUDENTS EXPECTED TO PARTICIPATION CO-OP
<u>Wheeling High School</u>	<u>0</u>	<u>8</u>
<u>Buffalo Grove High School</u>	<u>0</u>	

6. Host school: Buffalo Grove High School Contact person: MARK SCHAETZLEIN
Team school name: _____ Team nickname: Bison
Practices to be held at: Buffalo Grove High School Home contests to be held at: Buffalo Grove High School

7. The following signatures certify that formation of this cooperative team will not reduce participation opportunities for students in any of the cooperating schools and has been approved by formal vote of the boards of education and administrations of all schools in the cooperative.

SCHOOLS	BOARD PRESIDENTS' SIGNATURES	PRINCIPALS' SIGNATURES
<u>Wheeling High School</u>	_____	_____
<u>Buffalo Grove High School</u>	_____	_____

Official IHSAA Action

The above application for cooperative team sponsorship IS IS NOT granted for the _____ - _____ school terms.

(Date) _____ Authorized IHSAA Administrator _____



April 2021

To the Principal/IHSA Official Representative Addressed:

It is time again for your school to renew its membership in the Illinois High School Association. For the 2021-2022 school term the IHSA Board of Directors has approved a membership assessment scaled to your classification enrollment. (By-law 1.441).

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association and agreeing to the 2021-2022 membership assessment.

Your 2021-22 membership renewal is due by June 15, 2021. Please do not delay. Obtain your Board of Education's action on the membership resolution and email it to general@ihsa.org or fax (309) 663-7479. Your 2021-22 membership assessment is due by September 1, 2021. An invoice will be available in your Schools Center for the principal or official representative.

Sincerely,

Craig Anderson
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.
DO NOT DETACH**

To: IHSA Executive Director

We certify that _____ High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on _____, 2021, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2021, through June 30, 2022.

Principal/Official Representative Signature

Board President or Board Secretary Signature

Print Name and Phone Number

Print Name and Phone Number

_____ High School _____, Illinois

2021-22 Membership Renewal

PLAY SMART. PLAY HARD.®

ITEM NO: 2021-090
DATE: May 13, 2021
FILE: 2021-22 NSSEO Budget

Subject: 2021-22 NSSEO Budget

BACKGROUND INFORMATION:

The NSSEO Articles of Agreement require the NSSEO Board to prepare and adopt a proposed budget for the coming year and submit it to the various member districts for ratification. A majority of the boards of districts in the cooperative must approve the budget for it to become operative. A copy of the approved 2021-22 operative NSSEO budget will be forwarded to District 214 after the NSSEO member districts take action on the budget at their Board meetings. A summary of District 214 proposed costs for NSSEO programs is presented to each board member. (See attached)

District 214 receives direct services from all of the NSSEO programs except Timber Ridge, Riley, Miner and D/HH (Deaf and Hard of Hearing) Elementary and Middle School. The program charges are billed on a usage basis. Additional services may be billed using a formula which combines district assessed valuation and student population; e.g., vision and D.E.S.C. (Diagnostic and Educational Services Center). Districts are assessed in June based on actual usage.

ADMINISTRATIVE CONSIDERATIONS:

The 2020-21 NSSEO budget for District 214 estimated actual charges of \$4,556,929 (plus transportation costs) was based upon usage formulas and tuition. NSSEO also bills District 214 for extensive supportive services for our more severely disabled students; i.e., summer school (Extended School Year), vision, bilingual assessments, and additional diagnostic center staff costs.

The estimated district's total costs for 2021-22 will be \$4,632,006. This is an increase of \$75,077 from the estimated actual 2020-21 costs for District 214.

RECOMMENDED ACTION:

The recommended action is that the Board of Education approves District 214's proposed costs as reflected in the 2021-22 NSSEO proposed budget and the following resolution.

PAGE: 2
DATE: May 13, 2021
SUBJECT: 2021-2022 NSSEO Budget

NSSEO BUDGET RESOLUTION

Be it resolved that the Board of Education of District 214 agrees to participate in the following programs and activities of the Northwest Suburban Special Education Organization during fiscal year 2021-22, approves of the budget for these programs as presented by the NSSEO Governing Board under the date of May 13, 2021.

1. Kirk School
2. D/HH (Deaf & Hard of Hearing) High School
3. DESC Educational Services
4. DESC Diagnostic Evaluation Services
5. D/HH Itinerant
6. Outdoor Education (Sunrise Lake Outdoor Education Center)
7. Vocational Adjustment Counselor
8. Technical Assistance to Districts
9. Central Operation and Maintenance
10. Technology Central
11. Technology Programs
12. Staff Aids/Assistants (Kirk)
13. Retirement Reserve
14. Building Fund

President

Secretary

Date

NSSEO BUDGET

FY 2021-2022

District 214 Comparisons

District #214
NSSEO 2021-2022 Budget

Program	Projected Usage	Cost per Student or Service	District #214 Total
<u>Tuition Programs:</u>			
Kirk School	58.00 students	45,120.34	2,616,980
D/HH-High School	6.00 students	47,412.71	284,476
<u>Service/Other Programs:</u>			
DESC-Vision Services	1.00 FTE	91,597.00	91,597
DESC- OT	1.60 FTE	115,141.00	184,226
DESC- APE	0.20 FTE	78,884.00	15,777
DESC- PT	0.80 FTE	115,141.00	92,113
D/HH-Itinerant	1,182.40 Units	24.54	29,008
Technical Asst to Dists-Coaches	0.20 FTE	93,051.51	18,610
Vocational Adj. Counselor			70,437
Outdoor Education			94,682
Central O&M			13,888
Technology/Central			175,776
Technology/Programs			20,108
<u>Direct Bill Staff:</u>			
14.00 Direct Bill 1:1 Aide- Kirk		579,194	
5.00 Direct Bill 1:1 Nurse/Interpreters- Kirk		295,805	
Total Direct Bill Staff			874,999
<u>Education Fund Reserves:</u>			
Unemployment Comp.			0
Retirement Reserve			0
Education Fund Totals			4,582,676
Building Fund			49,330
TOTAL DISTRICT #214			4,632,006
<u>Additional District Costs:</u>			Estimated
**DESC-Evaluations:			0
Billing based on actual usage. Approx. \$1,200/level 1 evaluation.			
			Estimated
**DESC-Contracted Evaluations			16,155
			Estimated
**D/HH-Diagnostics:			35,838
Billing based on actual usage. Approx. \$550/level 1 evaluation. Screenings in district \$400/day.			
Please note- Evaluations include tests, observations, travel, IEP meetings, interviews, consultation with staff, comprehensive report, etc.			

COMPARISON DISTRICT PAYMENTS	DIST. 214 2020-2021 BUDGET	DIST. 214 2020-2021 AMEND. 1	DIST. 214 2021-2022 BUDGET	FY22 STDS	DIST. 214 DIFF. ~ FY21 VS FY22	CHANGE IN STUDENTS OR SERVICES FROM BUDGET FY21
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TUITION PROGRAMS:

Timber Ridge School						
Miner School						
Kirk School	2,603,358	2,433,765	2,616,980	58.0	13,622	-1.0 students
D/HH-Elementary						
D/HH-Middle						
D/HH-High School	230,061	230,061	284,476	6.0	54,415	1.0 students
Subtotal Tuition	2,833,419	2,663,826	2,901,456	64.0	68,037	0.0 students

SERVICE/OTHER:

DESC-Educational Srvs	401,276	424,123	383,712		-17,564	- .5 Vision
D/HH-Itinerant	56,666	45,378	29,008		-27,658	
Outdoor Education	88,292	88,292	94,682		6,390	
V.A.C.	67,465	67,465	70,437		2,972	
NSSEO Admin.	0		0		0	
Tech Asst to Districts	18,325	18,325	18,610		285	
Central O&M	12,097	12,097	13,888		1,791	
D/HH-Central Office	0		0		0	
Technology/Central	158,805	158,805	175,776		16,971	
Technology/Programs	18,472	18,472	20,108		1,636	
Subtotal Srv/Other	821,398	832,957	806,221		-15,177	

DIRECT BILL STAFF/SRVS:

Direct Bill Staff/Services	854,909	794,761	874,999		20,090	
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ED FUND RESERVES:

U/C Reserve	0	0	0		0	
Retirement Reserve	0	0	0		0	
Subtotal Ed Reserves	0	0	0		0	

TOTAL: EDUCATION FUND	4,509,726	4,291,544	4,582,676		72,950	
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TOTAL: BUILDING FUND	47,203	47,203	49,330		2,127	
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TOTAL	4,556,929	4,338,747	4,632,006		75,077	
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ADDITIONAL DIST. COSTS:

- DESC-Diag Eval Srvs
- D/HH-Diagnostics
- Extended School Year
- Transportation



NSSEO ENROLLMENT 2021-2022 BUDGET

District 214				
Program	Budget 2020-2021	Amend. 1 2020-2021	Budget 2021-2022	Diff Amend. 1 to Budget
Kirk School	59.0	55.2	58.0	2.8
D/HH High School	5.0	5.0	6.0	1.0
Total	64.0	60.2	64.0	3.8